

**Embassy of India  
Riyadh  
Passport Application Form**



## FOR OFFICE USE ONLY

File No. :  
Receipt No. :  
Amt.

Ppt. No. :  
DoI:  
Validity:

Paste (NOT STAPLE) one photo here. Size of the photo should be 3.5cm x 4.5cm.(with full frontal view of the face and no side pose photo)  
Photos should be in colour with light background only & without white borders.

1. This form is for issue of fresh passport and all cases where a new passport booklet is required.
2. Please fill the form in BLOCK Letters & each column of it. Write 'NA' where not applicable.
3. Bring altogether 3.5 x 4.5cm three colour photos with light background, out of which paste (not staple) one on the designated place in the form.
4. Bring old passport in Original and copy of Iqama. (In case Given Name exceeds 30 characters, part of the given name may be adjusted with Surname)

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Signature or thumb impression  
should be within the box only.

1.	Surname				
	Given Name				
	Aliases, if any			Gender	Male ( ) / Female ( )
	Has applicant ever changed his/her name ? If so, give previous name in full:				
	Maiden Name, if applicant is a married woman:				
2.	Present passport No.			Date of Issue	
	Place of Issue			Validity	
3.	Date of Birth	Place & Country of Birth			
	Height (Cms)	Colour of Eyes		Colour of Hair	
4.	Father's Name				
	Nationality of father at the time of applicant's birth:			Country of his birth	
5.	Mother's Name				
	Nationality of mother at the time of applicant's birth:			Country of her birth	
6.	Married ( )/Unmarried ( )	Husband/Wife's Name & Nationality			
7.	In case of Minor:	Father's passport No.	Date & Place of Issue		
		Mother's passport No.	Date & Place of Issue		
8.	Present complete physical address in K.S.A with name of street etc.				
	Tel. Office	Res.	Mobile		
9.	Permanent Address in India				
	City/State	Tel. No.			
10.	Educational Qualification			Profession	
11.	Sponsor's name, ID and tel.no.				
12.	When did applicant first leave India			When was he/she last in India:	

Do not write below this line.

This form is free of charge. Photocopy of this form is acceptable. The form may also be downloaded from our web site: [www.indianembassy.org.sa](http://www.indianembassy.org.sa) . If there is a change/addition in any particular such as address, spouse name etc. please also submit the Miscellaneous form (Form 2) with documentary proof. If necessary, clearance shall be sought of the concerned authorities in India before the service is rendered.

13.	How long has applicant continuously resided abroad?		
14.	Please mention, if citizen of India by Birth/Descent/Naturalization/Registration.		
15.	Did applicant ever possess any other nationality or travel document of any other country, if so, please give details:		
16.	Was applicant ever refused an Indian passport ? (Yes/No)		
17.	Was applicant's passport ever impounded/revoked ? If so, details please. (Yes/No)		
18.	Name and address of two relatives/friends in K.S.A / India:		
(i)		(ii)	
19.	Is applicant in Govt. Service/Public Undertaking Service/Statutory Bodies Services of India? If so, please give details and enclose 'No objection certificate' from you employer in original.		
20.	(i) Are any criminal proceedings pending against the applicant in any court in India? If so, please give details :		
	(ii) Has applicant ever been repatriated from abroad to India at the expenses of the Govt. of India? If so please give details :		
21.	No. of lost/damaged passport	Date of issue	
	Place of issue	Valid Until	
22.	(i) Briefly state circumstances of loss/theft/damage of passport on a plain paper and attach copy of report lodged with local police in case of loss/theft.		
	(ii) Give details of restriction, if any, put in applicant's damaged/lost passport.		
	(ii) Did applicant avail transfer of residence, foreign travel scheme facility on lost/damaged passport ? If so, details please		
23.	Is applicant registered with Indian Mission/Post ? If not, is he a member of any Indian Organisation ?		
24.	Next of kin/friend to contact in case of emergency:		
	In KSA		In India
	Name		
	Complete address		
	Phone (land-line & mobile)		

**DECLARATION :** I solemnly affirm that : (i) I owe allegiance to the sovereignty and integrity of India, and (ii) Information given above in respect of myself, my son/daughter/ward is correct and nothing has been concealed and I am aware that it is an offence under the Passport Act, 1967 to knowingly furnish false information or suppress material information, which attract penal and other punishments under the acts, and (iii) I undertake to be entirely responsible for expenses of my son/daughter/ward.

Please sign here→

Place  
Date

.....  
Signature or T.I. of the applicant or his legal guardian  
or father & mother BOTH in case of minor child (Left hand T.I. of male and right hand T.I. of female)

**Specimen signature or T.I. of the applicant**

**within the two boxes below:**

In case change of signatures, kindly make  
**your old signature here**

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